



# OREGON ASSOCIATION OF CAREER & TECHNICAL EDUCATION

2814 Dahlia Lane

Eugene, OR 97404

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## CALL FOR PRESENTERS

OACTE Annual Spring Conference

April 15 and 16, 2010 •Sunriver Resort•Sunriver, Oregon

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Each year, the OACTE Board invites participants to submit summaries of potential presentations that relate to hot topics and issues facing secondary and post-secondary education in Oregon. This year's conference theme is "*Effective & Innovative Practices*".

To ensure that a balanced conference program is offered, all submissions are reviewed and evaluated by the OACTE Conference Planning Committee.

- The person submitting, or the lead person listed on the workshop submission will be given a \$50 credit on their conference registration.
- Additional speaker/presenter expenses **ARE NOT COVERED** by OACTE: i.e., conference registration, travel, lodging, or honorarium.
- Presentations will be scheduled throughout the Annual Conference. Please do not submit a proposal unless you are able to appear on any day of the conference.
- You will need to bring your own technology; i.e., laptops, LCD projectors, and electrical cords.
- In an effort to reduce use of paper products, speakers/presenters **must** email an electronic copy of your handouts/PowerPoints prior to the conference to [oacte@mindspring.com](mailto:oacte@mindspring.com). Presenters must also provide 50 copies for those who prefer a paper product of any handouts for the audience. A Free copy service will not be available. Note: electronic copies of conference presentations will be available at the OACTE web page ( [www.oregonacte.org](http://www.oregonacte.org)) during and after the conference.

### **Guidelines for Submission**

- All presentation proposals must be submitted using the attached Presentation Proposal Form. Presentations that do not follow the guidelines, are incomplete or are received after the deadline date will not be considered. The conference planning committee will try to accommodate all presentations according to the presenters' stated preferences, but may reassign presentations according to conference program needs.
- Co-presentations by secondary and post-secondary partners are encouraged.

### **Proposal Review Process**

To ensure that a balanced conference program is offered, presentation proposals will be reviewed by members of the OACTE Conference Planning Committee. The following minimum criteria for presentation proposal acceptance will be used:

- Adherence to presentation proposal submission instructions
- Relevance to the conference theme and goals
- Potential for engaging participants in meaningful interactive learning techniques
- Clarity of presentation proposal and participant outcomes.

***In keeping with OACTE's mission, goals and objectives, presentations must be educational, not promotional, in tone and content; overt selling is inappropriate.***

### **Submission Deadline**

Wednesday, January 8, 2010.

Send complete presentation proposal form to:

Mail:

OACTE  
2814 Dahlia Lane  
Eugene, OR 97404

Fax:

541.688.0738

e-mail:

[oacte@mindspring.com](mailto:oacte@mindspring.com)

### **Notification of Acceptance**

Speakers/presenters will receive a notification of acceptance by January 23, 2009

You will be assigned an OACTE board member to work with you on the logistics of your presentation. This board member will also introduce your session at the conference.

Please complete the attached Conference Presentation Proposal Form

**Thank you for your interest and your continued support of  
Oregon's Career and Technical Education.**



**OREGON ASSOCIATION OF  
CAREER & TECHNICAL EDUCATION  
2010 Conference  
Presentation Proposal  
Cover Sheet**

Primary presenter: \_\_\_\_\_ Title: \_\_\_\_\_

e-mail address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

School/Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Web site: \_\_\_\_\_

Co-presenters: \_\_\_\_\_

Focus Areas

- Technical Skills Assessment
- Third Party Assessment
- Credit By Proficiency
- Diploma Requirements
- Student Support Services
- Career Pathways
- Curriculum/Administration
- High Skill/High Wage/High Demand
- Academic/CTE Integration
- Accountability
- Content Standards
- Technology Integration
- Articulation & Alignment
- Other

Target Audience

- Secondary (6-12)
- Post-Secondary (13-20)
- Counselor
- Administration
- All the Above

Length of Session\*

- Single – 60 minutes including Q&A
- Intensive or Duplicate sessions – 2 hours with 15 minute break

\*OACTE reserves the right to make recommendations as to the appropriate length of time for the presentation based on the submitted materials

