



OREGON ASSOCIATION OF CAREER AND TECHNICAL EDUCATORS

An Invitation to Exhibit The Annual OACTE Spring Conference April 15-16, 2010 Sunriver Resort, Sunriver, Oregon

We invite you and your company to participate in the 42nd annual OACTE Spring Conference of the Oregon Association of Career and Technical Education.

Participation in our Spring Conference has included over 400 professional technical and academic program planners, teachers, counselors, and administrators from K-12 schools, community colleges and 4-year universities.

The exhibit fee is \$375 per table, and the conference area provides space for 24 tables. Name tags and luncheon tickets for Thursday will be provided for each exhibitor. Breaks will be available in your area during the conference for your convenience and to assist in drawing participants to the exhibits. Exhibitors will be invited to the “welcome social” Wednesday evening and your corporate information will be listed in the conference program guide and the OACTE website.

You are encouraged to return your registration forms ASAP as space assignments will be made according to the date registration and payments are received by OACTE. Set up begins Wednesday, afternoon, April 14th, and all exhibits must be removed by 2:00 PM Friday, April 16th.

To reserve exhibitor space please fill out and return the attached registration form along with payment so your name and company can be presented in the conference program. Once you have registered, further exhibitor details will be provided.

If you have questions and/or need clarification, please call me at 541/688-8774, fax 541/688-0738, email: oacte@mindspring.com. Mail registration forms and payments to **OACTE**, 2814 Dahlia Lane, Eugene, OR 97404.

I look forward to working with you soon.

Marvin Clemons
OACTE Exhibit Coordinator

OACTE

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EXHIBITOR REGISTRATION FORM

OACTE SPRING CONFERENCE

APRIL 15 & 16, 2010

Sunriver Resort, Sunriver, Oregon

Company Name _____

Address: _____

City, State, Zip: _____

Contact Person: _____

Exhibitor(s) Name _____

Phone _____ Fax _____ e-mail _____

To hold your exhibitor space please make check of \$375 per table payable to OACTE and mail to OACTE, 2814 Dahlia Lane, Eugene, OR 97404.

Special setup needs: _____

LIABILITY DISCLAIMER:

As an exhibitor at the OACTE Spring Conference at Sunriver Resort, Sunriver, Oregon, April 15& 16, 2010. I assume full responsibility for all of my equipment and products on exhibit. I acknowledge that OACTE and Sunriver Resort do not maintain insurance covering exhibitor's property and that it is my responsibility to obtain the insurance necessary to cover any damage, theft, and/or loss incurred as a result of being an exhibitor at this conference.

Exhibitor Signature

Date

OACTE

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DOOR PRIZE DONATION FORM

Please return this form by March 1, 2010 to:
OACTE
2814 Dahlia Lane
Eugene, OR 97404

We will offer drawings for door prizes for those who attend the conference. If you would like to donate an item for this event, it would be greatly appreciated. All exhibitors who contribute to this event will be acknowledged at the door prize drawing Friday, April 16th.

My company will donate a door prize for the 2010 OACTE Spring Conference on April 15 & 16, 2010, at Sunriver Resort and Conference Center.

Exhibitor's Name _____

Company _____

Address _____

Telephone _____ Fax _____ e-mail _____

The door prize to be donated _____

Please check your method of delivery below:

_____ I will mail the door prize to OACTE at the address above.

_____ I will bring the door prize to the conference and give it to the exhibit coordinator.