

"We were incredibly surprised at the reality of our experience! Our intern was a very well trained, articulate and highly knowledgeable person in manufacturing processes and equipment. She was almost immediately productive and became a valuable player in our Manufacturing Value Stream."

-Mike Biery

Benchmade Knife Company



Mike Biery, Benchmade Knife Company, and Karen Nutt, Student Intern from Sabin-Schellenberg Center



Internship:

- Students learn specific knowledge and skills while working
- One week to one year with flexible hours per week
- School credit may be awarded; Interns can be paid or unpaid

Job Shadow:

- Student observe one or more employees to explore a variety of careers
- Usually lasts one school day (less than 8 hours) and is unpaid

****School provides workers' compensation insurance for unpaid positions****

**Support Business
Promote Employment**

Visit iMatchSkills at:

www.iMatchSkills.org

Find WorkSource Oregon

Employment Department Services at:

www.WorkingInOregon.org

Funded in part with WIRED Initiative funds

Endorsed by the Workforce Investment Council of Clackamas County. <http://www.wicco.org>

The Employment Department is an equal opportunity program/employer and does not discriminate in employment or the provision of public services on the basis of race, color, religion, sex, national origin, citizenship status, age, disability, political affiliation or belief. Language assistance, auxiliary aids or services are available upon request.

Want To Reach A New Talent Pool? ...Host a Job Shadow or Internship!



Use iMatchSkills To Find The Right Student!

 **iMatchSkills**



iMatchSkills offers a centralized, coordinated way for you to manage student opportunities!

The Tool of Choice

iMatchSkills is already a powerful online job matching tool; now it has been expanded to include student internships and job shadow. iMatchSkills gives you the power and flexibility to match your opportunities to the student's occupational interests and skills 24-7, without paying a fee.

Personalized Accounts

You can select from a wide range of options when setting up your account. Changes can be made anytime, with just a few keystrokes, or by a call to your local WorkSource Clackamas office or your BizConnect Coordinator.



Why Host an Internship or Job Shadow?

- Speed up the process for locating human resources
- Expand recruitment
- Showcase your company and industry
- Participate in the education process and get early access to the emerging workforce
- Familiarize students with a system employers use to find employees

Employer Features

- Personalized account
- List, modify, and close internships & job shadow openings 24/7
- View résumés
- Match candidates by skills, occupations, or a combination of both
- View applicant skills; make comparisons
- Assistance from Employment Department or school staff, your choice
- No fee charged

Steps to starting an Internship or Job Shadow

- Employers list an opportunity online in iMatchSkills
- Match criteria can be occupation, location, hours and/or skills
- Students create their online profiles and "run" a match
- High school or college staff screens the matched students PRIOR to referral to the employer
- Employers select a student who has been prescreened and host a student at an internship or job shadow
- After experience is completed, employers fill out a simple online report of the skills demonstrated (check boxes)

Let's Get Started!

For more information contact:

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